I. Policy Statement

Universidad de Manila recognizes that achieving the United Nations Sustainable Development Goals requires meaningful collaboration among government, higher education institutions, civil society, non-government organizations, communities, industry, and other development stakeholders.

As a public higher education institution, Universidad de Manila shall actively contribute its academic expertise, research capacity, community engagement experience, data, technical knowledge, and institutional resources to the development, implementation, monitoring, evaluation, and improvement of policies and strategies supporting the Sustainable Development Goals.

The University shall pursue and maintain direct involvement with national government agencies and regional non-governmental organizations in appropriate SDG-related policy processes. Such involvement shall extend beyond ceremonial partnerships or event participation and should demonstrate substantive institutional input into policy analysis, planning, strategy development, implementation, monitoring, evaluation, and improvement.

II. Purpose

This Policy establishes an institutional framework through which Universidad de Manila shall contribute to SDG-related policy development in cooperation with national government agencies, regional non-government organizations, civil society institutions, and other appropriate development partners.

It seeks to ensure that the University's research, expertise, innovation, extension activities, and community-based knowledge contribute to evidence-informed decision-making and to the development of policies and interventions addressing social, economic, environmental, educational, health, governance, technological, and other sustainable development concerns.

III. Policy Framework

The implementation of this Policy shall be guided by the United Nations 2030 Agenda for Sustainable Development, particularly Sustainable Development Goal 17 on Partnerships for the Goals, as well as other SDGs relevant to the University's academic, research, extension, and public service functions.

It shall also support relevant national development priorities, including the Philippine Development Plan, AmBisyon Natin 2040, national and subnational SDG implementation mechanisms, and applicable Philippine Government laws, policies, plans, and programs.

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

The University recognizes the importance of multi-stakeholder approaches in which government, academe, civil society, communities, and other sectors contribute knowledge and resources toward sustainable development.

IV. Scope

This Policy applies to all colleges, institutes, academic departments, research centers, extension units, administrative offices, faculty members, researchers, technical personnel, and other University units or representatives undertaking institutional engagements related to the Sustainable Development Goals.

It covers institutional participation with national government departments, agencies, commissions, legislative bodies, technical working groups, national councils, regional development organizations, regional non-government organizations, civil society networks, professional organizations, research consortia, and other legitimate bodies involved in sustainable development policy.

V. Direct Involvement in SDG Policy Development

Universidad de Manila shall seek opportunities to provide substantive institutional input into SDG-related policies, strategies, programs, and interventions.

Such participation may occur through formal consultations, technical working groups, advisory bodies, research partnerships, government committees, policy dialogues, public consultations, conferences with policy development components, commissioned research, technical assistance, policy reviews, program evaluations, position papers, policy briefs, expert testimony, stakeholder consultations, and other appropriate mechanisms.

University participation should demonstrate one or more substantive contributions to the policy development process rather than attendance or organizational membership alone.

VI. Identification of Problems and Development Challenges

UDM shall help identify and define problems, development gaps, inequalities, risks, emerging concerns, and barriers affecting achievement of the Sustainable Development Goals.

The University may undertake or contribute to needs assessments, situational analyses, baseline studies, community assessments, policy reviews, research studies, consultations, surveys, data analysis, and other evidence-gathering activities.
Where appropriate, affected communities and stakeholders shall be consulted so that policy discussions reflect actual needs, experiences, and conditions.

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

VII. Development of Policies and Strategies

The University shall contribute research-based recommendations, technical expertise, policy options, strategic frameworks, program designs, and other forms of scholarly input to national government agencies and regional non-government organizations.

UDM faculty members, researchers, administrators, and technical personnel may participate as experts, consultants, members of technical working groups, resource persons, reviewers, researchers, or institutional representatives when such participation contributes to sustainable development policy.

Outputs may include policy briefs, position papers, technical reports, proposed guidelines, recommendations, development plans, implementation frameworks, research reports, program designs, or similar policy-related documents.

VIII. Modeling Likely Futures and Policy Alternatives

Where appropriate to the issue and within available institutional expertise, Universidad de Manila shall contribute to the assessment of potential future conditions and consequences associated with proposed SDG interventions.

This may include statistical modeling, projections, scenario analysis, forecasting, simulations, cost-benefit analysis, risk analysis, environmental or social impact assessment, trend analysis, demographic projections, educational projections, economic analysis, or other appropriate methodologies.

Where feasible, analyses should compare likely conditions with and without a proposed intervention or compare alternative policy options to help decision makers select evidence-informed strategies.

IX. Monitoring and Reporting on Interventions

UDM shall support the monitoring of SDG-related interventions implemented in partnership with government agencies, non-government organizations, and other stakeholders.

Monitoring may include developing or using indicators, baseline and follow-up measurements, program monitoring systems, community feedback mechanisms, surveys, evaluation studies, data dashboards, progress reports, impact assessments, and other methods appropriate to the intervention.

Findings should identify achievements, implementation gaps, unintended consequences, challenges, and areas requiring further intervention.

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

Where permitted by law and applicable agreements, the University shall disseminate significant findings through public reports, research publications, institutional webpages, policy briefs, conferences, or other appropriate channels.

X. Adaptive Management and Continuous Improvement

The University shall promote the use of research findings, monitoring information, evaluation results, stakeholder feedback, and emerging evidence to improve existing policies and programs.
Where evidence indicates that an intervention is not producing its intended result, UDM may recommend modification, redesign, expansion, reduction, discontinuation, or replacement of the intervention.

Policy engagement is therefore a continuing process of problem identification, policy formulation, implementation, monitoring, evaluation, learning, and adaptation, not a one-time consultation.

XI. Engagement with National Government

Universidad de Manila shall actively seek appropriate opportunities to engage with national government departments, agencies, commissions, legislative bodies, government councils, technical working groups, and other public institutions responsible for policies related to the Sustainable Development Goals.

Institutional contributions may include research evidence, expert advice, technical reports, consultations, program evaluations, recommendations, policy briefs, position papers, data analysis, and participation in policy formulation or review.

Where formally invited or designated, qualified UDM faculty members, researchers, or officials may represent the University in government consultations, committees, working groups, and policy development activities subject to applicable University procedures.

XII. Engagement with Regional Non-Government Organizations

The University shall establish and strengthen substantive relationships with regional non-government organizations, civil society networks, foundations, development organizations, professional associations, and other non-state institutions contributing to sustainable development.

Collaboration may include joint research, evidence-based policy advocacy, needs assessment, program development, community consultation, technical assistance, monitoring and evaluation, capacity development, and recommendations for government or other decision-making bodies.

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

Partnership arrangements should clearly identify the SDGs addressed, the collaboration's objectives, the roles of participating organizations, intended outputs, expected outcomes, and mechanisms for monitoring progress.

XIII. Research and Evidence Translation

UDM shall encourage researchers and academic units to translate relevant scholarly research into forms that can be used effectively by government and non-government decision-makers.
Research outputs may be converted into policy briefs, technical summaries, recommendations, infographics, datasets, presentations, decision support tools, or other appropriate policy communication formats.

Where appropriate, policy recommendations shall state the evidence supporting the recommendation, expected benefits, possible risks or limitations, affected stakeholders, implementation considerations, and proposed monitoring indicators.

XIV. Cross-Disciplinary Participation

Recognizing the interconnected nature of the Sustainable Development Goals, UDM shall encourage interdisciplinary and multidisciplinary participation in policy development.

UDM may mobilize academic and technical expertise from education, health, social sciences, business, public administration, law, information technology, environmental studies, engineering, humanities, and other relevant disciplines, depending on the requirements of specific policy issues.

XV. Stakeholder and Community Engagement

Where appropriate, UDM shall facilitate the inclusion of relevant stakeholders and communities in SDG-related policy research and consultation.

Give particular consideration to groups directly affected by proposed policies or interventions, including economically disadvantaged populations, women, youth, older persons, persons with disabilities, vulnerable communities, and other sectors whose experiences may inform policy development.

Participation shall observe applicable ethical standards, informed consent requirements, data privacy regulations, and principles of respect, inclusion, and nondiscrimination.

XVI. Institutional Responsibilities

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

The **Office of the University President** shall provide institutional direction for major engagements involving national government agencies and regional organizations.
The designated office responsible for **research, extension, planning, sustainability, or institutional development** shall coordinate the implementation and documentation of this Policy and maintain an institutional inventory of SDG policy engagements.
Academic units and research centers shall identify faculty expertise, relevant research findings, community based evidence, and potential contributions to government and NGO policy processes.
University personnel representing UDM in policy development activities shall provide appropriate documentation of their participation and institutional contribution to the designated coordinating office.

Documentation of Policy Contributions

UDM shall systematically document its direct involvement in national government and regional NGO SDG policy development.

Documentation may include:

- Formal invitations and designation letters;
- Membership or appointment to technical working groups, advisory councils, committees, and consultation bodies;
- Meeting minutes and proceedings showing UDM participation;
- Policy briefs, position papers, technical reports, and recommendations prepared by UDM;
- Research reports and datasets provided to government or NGOs;
- Consultation submissions and written comments on proposed policies;
- Program evaluation and impact assessment reports;
- Scenario analyses, projections, models, or decision support materials;
- Monitoring reports and recommendations for modification of interventions;
- Memoranda of agreement or partnership agreements accompanied by evidence of actual implementation;
- Official correspondence demonstrating policy input;
- Acknowledgment of UDM contributions in government or NGO policies, plans, reports, or publications; and
- Other credible evidence demonstrating substantive participation in an SDG policy development process.

Mere attendance certificates, photographs, membership lists, memoranda of agreement without evidence of implementation, or participation in events without a demonstrated policy development component shall not, by themselves, be considered sufficient evidence of substantive policy involvement.

XVII. Public Accessibility and Transparency

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

Subject to applicable laws on data privacy, confidentiality, intellectual property, national security, research ethics, and contractual obligations, Universidad de Manila shall make appropriate evidence of its SDG policy engagement publicly accessible through the official University website.

Public evidence should clearly identify:

- The SDG or development issue addressed;
- The government agency or regional NGO involved;
- The nature of UDM's participation;
- The problem or challenge addressed;
- The University's specific contribution;
- The period of engagement;
- The resulting policy, strategy, program, recommendation, monitoring output, or other product;
- Available outcomes or evidence of influence on policy or practice.

The University shall maintain permanent and accessible institutional webpages for significant SDG partnerships and policy contributions whenever practicable.

XVIII. Annual SDG Policy Engagement Report

The designated coordinating office shall consolidate an annual report documenting UDM's involvement in SDG policy development with national government and regional non-government organizations.

The report shall identify the SDGs addressed, partner institutions, policy issues considered, nature of University involvement, academic or technical contributions, outputs produced, monitoring activities conducted, recommendations made, and significant outcomes.

The annual report shall form part of UDM's institutional sustainability reporting and may support participation in national and international sustainability assessments.

XIX. Monitoring and Evaluation

Implementation of this Policy shall be periodically evaluated using indicators such as the number and quality of formal SDG policy engagements, government and NGO partners engaged, policy consultations participated in, technical inputs submitted, research outputs translated into policy recommendations, interventions monitored or evaluated, recommendations adopted, and documented policy or program improvements resulting from University participation.

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

Evaluation shall emphasize the quality and demonstrated influence of institutional participation, rather than merely the number of meetings, partnerships, or activities conducted.

Academic Integrity, Independence, and Nonpartisanship

UDM's policy contributions shall be evidence-based, ethical, transparent, academically independent, and nonpartisan.

Participation in government policy development shall not require researchers or faculty members to modify legitimate scholarly conclusions for political, institutional, or organizational convenience. Conflicts of interest shall be disclosed and appropriately managed.

XX. Resource Support

Subject to the availability of resources and applicable government budgeting, accounting, procurement, and auditing regulations, the University may provide appropriate support for research, consultations, technical assistance, policy analysis, data collection, monitoring, evaluation, dissemination, and other activities necessary to implement this, Policy.

External funding and collaborative resources may be accepted when consistent with University policies and when such arrangements do not compromise academic independence or institutional integrity.

XXI. Review of the Policy

This Policy shall be periodically reviewed to ensure continued alignment with the United Nations Sustainable Development Goals, national development priorities, applicable government policies, and the strategic directions of Universidad de Manila.

Necessary amendments shall undergo the appropriate University review and approval processes.

XXII. Effectivity

This Policy shall take effect upon approval by the appropriate University authority and shall remain effective until amended, superseded, or revoked through an authorized institutional action.

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

Ma. Felma Carlos-Tria, ED. D.
President

All information contained within this document is confidential, privileged and only for the use of Universidad de Manila and may not be used, published or redistributed without the prior written consent of Universidad de Manila.

PREPARED BY:	APPROVED BY:		
NAME POSITION	NAME POSITION		

All information contained within this document is confidential, privileged, and only for the use of Universidad de Manila (UDM) and may not be used, published or redistributed in any form without the prior written consent of UDM.

PREPARED BY:	APPROVED BY:		
NAME POSITION	NAME POSITION		

All information contained within this document is confidential, privileged, and only for the use of Universidad de Manila (UDM) and may not be used, published or redistributed in any form without the prior written consent of UDM.