





The Professionals

An Interdisciplinary Journal
Publication Policy Manual

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THE PROFESSIONALS: An Interdisciplinary Journal
Universidad de Manila
1 Mehan Gardens, Manila, 1000



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About the Journal

The Professionals is an annual, interdisciplinary, peer-reviewed journal produced by the University Research Center (URC) of the Universidad De Manila (UDM). It focuses on the promotion of new knowledge and ideas throughout the University's academic program offerings, including Arts and Sciences, Business and Management, Criminal Justice, Education, Engineering and Technology, Health Sciences, and Law. And how these new ideas and innovations contribute to enhancing, advancing, and advancing disciplines and research with a local context but global relevance.

The Professionals welcomes a wide range of ideas, disciplines, techniques, and beliefs. The journal welcomes a variety of strategies for empirical research (qualitative, quantitative, and mixed), as well as systematic reviews and meta-analyses of the highest quality.

Aims and Scope

The Professionals publishes papers of original research, systematic reviews, policy briefs, and meta-analyses in the following fields:

- Arts and Sciences
- Business and Management
- Criminal Justice
- Education
- Engineering and Technology
- Health Sciences
- Law
- Public Administration

The Publisher and Editorial Board

The journal is produced yearly by the University Research Center (URC). The Editorial Board is comprised of experts in the areas covered by the publication.

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Preparation Guidelines

This guide outlines the typographic and layout requirements for submitting a final article to The Professionals.

Types of Publications

Manuscripts must be between 6000 and 9000 words in length, not including the journal's bibliography. All relevant information must be provided to enable replication of the results.

When submitting an article to The Professionals, it must not have been previously published or under consideration for publication by another journal or any form of publication. The basic kinds of article are as follows:

- **Articles:** The journal welcomes original submissions containing substantial scientific discoveries and substantial new information. Peer review will establish the quality and significance of the work.
- **Critical Reviews and Meta-Analyses:** Based on the available literature, they give concise and accurate summaries and updates on the most recent advancements in a specific area of study.
- **Policy Papers:** A piece of research that examines a specific policy issue and gives specific suggestions to policy-makers.

Before Submission

Before submitting their manuscripts, writers are asked to adhere to the journal's publishing requirements.

- **Conflict of Interest:** All writers are required to state any real or prospective conflicts of interest, including any financial, personal, or other links with other persons or organizations that might improperly influence or be seen to impact their work.
- **Contributors:** All authors must have made substantial contributions to the study and/or article writing. The assertion that all authors have approved the final version of the paper must be accurate and mentioned in the disclosure.
- **Submission Declaration and Verification:** Submission of an article implies that the work described has not been previously published (except in the form of an abstract, a published lecture, or an academic thesis), that it is not under consideration for publication elsewhere, that its publication is approved by all authors and tacitly or explicitly by the responsible authorities where the work was conducted, and that, if accepted, it will not be published elsewhere in the same form, in English or any other language.
- **Use of Inclusive Language:** Inclusive language recognizes variety, communicates respect for all individuals, is sensitive to differences, and supports equal opportunity. No assumptions should be made about a reader's ideas or commitments; nothing should indicate that one person is superior to another based on age, gender, color, ethnicity, culture, sexual orientation, disability, or health condition; and inclusive language should be used throughout. Authors should guarantee that their work is devoid of prejudice, stereotypes, slang, references to the dominant culture, and/or cultural preconceptions. It is recommended to strive for gender neutrality by using plural nouns ("clinicians, patients/clients") instead of "he, she," or "he/she." It is advised to avoid using descriptors that allude to personal characteristics such as age, gender, race, ethnicity, culture, sexual orientation, handicap, or health condition unless they are relevant and accurate. These principles are intended as a guide for identifying proper language, although they are neither complete nor authoritative.
- **Author Contributions:** For the sake of openness, authors are strongly invited to provide an author statement file detailing their contributions to the work using the appropriate CRediT roles: Conceptualization; Data curation; Formal analysis; Funding acquisition; Investigation; Methodology; Project administration; Resources; Software; Supervision; Validation; Visualization; Roles/Writing - original draft; Writing - review & editing; Roles/Writing - original draft; Writing - review & editing. Authorship statements should be presented with the authors' names listed first, followed by their CRediT role(s).
- **Changes to Authorship:** Before submitting their work, writers are required to carefully study the list and order of authors and give the final list of authors at the

time of the first submission. Any addition, deletion, or rearranging of author names in the authorship list should only occur prior to the manuscript's acceptance and with the editor's approval. To seek such a modification, the associated author must submit the following to the Editor: (a) the justification for the change in the author list, and (b) written confirmation (email, letter) from each author that they agree with the addition, deletion, or rearrangement. When adding or deleting authors, confirmation from the author being added or deleted is required. After the paper has been approved, the Editor will only consider the addition, deletion, or reordering of authors in extraordinary circumstances. The publication of the manuscript will be halted while the Editor reviews the request. If the manuscript has already been published in an online issue, and the Editor approves the request, a corrigendum will be sent.

- **Role of the Funding Source:** Authors are requested to identify who provided financial support for the research and/or preparation of the article and to briefly describe the role, if any, of the sponsor(s) in study design, data collection, analysis, and interpretation, report writing, and the decision to submit the article for publication. If there was no such engagement by the funding source(s), this should be disclosed.

International Comprehensibility: Please remember that all papers must be accessible to a global audience. National colloquialisms and idiomatic language use should be avoided as much as feasible.

Submission

Manuscripts submitted for inclusion in The Professionals must be sent by email. During the submission process, the submitting author, who is often the corresponding author, is in command of the document. The submitting author must ensure that all eligible co-authors are included on the author list. Before submitting the manuscript, the authors must have reviewed and approved the final version.

Accepted File Formats

The authors are required to format their submissions using a Microsoft Word template. If authors stick to the journal's template and structure, the time necessary to finish copyediting and publish accepted articles will be drastically reduced.

Formatting Requirements

- At the top of the article, add 250 to 300-word abstracts and five (5) keywords.
- Leave off page numbers, headers, and footers.

- Submit the article as a single file, including tables, figures, and appendices in a word file.
- The paper should be 8.5 x 11 inches in size (Letter).
- All margins (left, right, top, and bottom), including tables and figures, should be 1.5 inches (3.8 cm).
- Keep the text single-spaced.
- Use a single column, justified layout.
- Font:
 - Main Body — 12 pt., Arial
 - References — 10 pt., Arial
 - Tables/Matrices — 10 pt. Arial

Language, Grammar, and Formatting

All contributions must be in the English language (except for special cases). There is a need to translate Filipino quotes. Filipino words should be written in italics. Authors are required to use correct English grammar. The primary reference is the American Psychological Association's (APA) Publication Manual, Seventh Edition. The Professionals Journal Publication Format must be followed for publication.

Artwork

Electronic Artwork: General Points

- Make sure you use uniform lettering and sizing of your original artwork.
- Embed the used fonts if the application provides that option.
- Aim to use the following fonts in your illustrations: Arial, Courier, Times New Roman, Symbol, or use fonts that look similar.
- Number the illustrations according to their sequence in the text.
- Use a logical naming convention for your artwork files.
- Provide captions to illustrations separately.
- Size the illustrations close to the desired dimensions of the published version.
- Submit each illustration as a separate file.
- Ensure that color images are accessible to all, including those with impaired color vision.

Figure Captions

Ensure that each illustration has a caption. Separate the captions from the figure. A caption must consist of a short title (which does not display on the image) and a description of the artwork. Maintain minimum language in the graphics, but include explanations for any symbols and abbreviations.

Tables

Tables should be sent as editable text, not as pictures. Tables may be inserted next to the appropriate article content. Following their occurrence in the text, number tables sequentially and add table notes underneath the table content. Use tables sparingly and verify that the supplied information does not duplicate findings mentioned elsewhere in the text. Avoid utilizing shading and vertical rules in table cells.

References

- **Citation in Text:** Ensure that the reference list contains all of the sources referenced in the text (and vice versa). The whole references listed in the abstract must be provided. Personal conversations and unpublished findings are not included in the list of references, but may be mentioned in the text. Assume that these references are included in the list of references. In this scenario, they should adhere to the journal's standard citation format and include "Unpublished findings" or "Personal communication" in lieu of the publication date. Articles that are "in press" have been accepted for publication.
- **Web References:** At a minimum, the whole URL should be supplied, as well as the date of the most recent visit. If available, further information (author names, dates, source publication reference, etc.) should be supplied (author names, dates, a reference to a source publication, etc.). Web references may be listed independently (e.g., after the reference list) or included within the reference list.
- **Data References:** The journal requests that authors recognize significant or underlying datasets by citing them in the text and adding a data reference in the Reference List. Author(s), dataset title, data repository, version (if available), year, and persistent global identifier should be given in data references. To appropriately identify the reference as a data reference, prefix it with [dataset]. The [dataset] identity will not appear in the published publication.

Back Matter

- **Appendices:** Describe any online additional resources made accessible in connection with the paper (figure, tables, video, etc.). Give each piece a unique name and a subtext (ex. A-Table S1: title; B-Figure S1: title)
- **Funding:** The sources of research financing should be made transparent. Indicate any financial assistance received for the study. Provide the following information: "This study was funded by [name of funder] award number [x]" or "This research received no outside funding."

Acknowledgments: The authors would like to convey their appreciation to everyone who aided them, especially those who were not listed in the funding sections. This may include administrative and technical assistance as well as gifts in kind (e.g., materials used for experiments). This section should include acknowledgement of university funding for writers linked with Universidad de Manila.

- **Conflict of Interest:** Any conflict of interest that might affect the authors' interpretation or analysis of published findings must be declared. If there is no conflict of interest, state "The authors declare no conflict of interest." The role of any financial sponsors in the study's conception, data collection, analysis, interpretation, article writing, or decision to publish must also be disclosed. If no role was played, mention, "The sponsors had no part in the study's design, data collection, analysis, or interpretation, manuscript preparation, or decision to publish the results."
- **Ethical Statement:** When researchers publish research involving human participants, they must indicate that the work adheres to the guidelines outlined in the 1975 Helsinki Declaration. Prior to participation, all individuals gave informed permission for inclusion in the research, and the study conformed to the Helsinki Declaration.

Research Manuscript Sections

When researchers publish research involving human participants, they must indicate that the work adheres to the guidelines outlined in the 1975 Helsinki Declaration. Prior to participation, all individuals gave informed permission for inclusion in the research, and the study conformed to the Helsinki Declaration.

Essential Title Page Information

- **Title.** Concise and informative. Information retrieval systems typically employ titles. Avoid abbreviations and formulas when possible.
- **Author Names and Affiliations.** Indicate the given name(s) and surname(s) of each author and check that all names are spelt properly. Between brackets, names may be placed. Provide the affiliation addresses of the authors (the real sites of their work) alongside their names. All affiliations should be noted with a lowercase superscript letter after the author's name and before the location. Provide the

entire postal address, including the country name, for each affiliation, as well as the author's email address, if available.

- **Corresponding Author.** Clearly indicate who will be in charge of communication during the refereeing and publishing procedures, as well as after publication. This includes responding to any requests about the Methodology and Materials in the future. Ensure that the associated author has an email address and that contact information is maintained up-to-date.

The Body of the Article

- **Abstract:** This part provides a 250- to 300-word summary of the research (problem, objectives, purpose, method, significant findings, conclusions, and recommendations). Include a minimum of five keywords at the conclusion of the Abstract (keywords should be in italics).
- **Introduction:** In the introduction, the significance of the research is discussed. Introduce the inquiry by identifying the triggering issue. Then, by describing the existing state of research in the field or discipline, emphasize the topic's research deficit. Describe the current research's strategy for fixing the problem or closing the gap. After the introduction, hypotheses are presented if the research includes them or if they are pertinent to quantitative studies. This part includes the Background of the Study, the Purpose of the Study, and a Literature Review.
- **Methods:** This section describes the methods used by the researcher. It includes details on the sample, the procedures, the equipment (if applicable), and the population under study. This section should explain how other researchers and readers may replicate the study. This paragraph should be written in the past tense. Respondents/Participants/Artifacts, Instrumentation, Validity and Reliability of the Instrument, and Statistical Treatment of Data (for quantitative research) or Data Analysis are its components (for qualitative research).
- **Results:** This section describes the methods used by the researcher. It includes details on the sample, the procedures, the equipment (if applicable), and the population under study. This section should explain how other researchers and readers may replicate the study. This paragraph should be written in the past tense. Respondents/Participants/Artifacts, Instrumentation, Validity and Reliability of the Instrument, and Statistical Treatment of Data (for quantitative research) or Data Analysis are its components (for qualitative research).
- **Discussion:** In this part, the researcher(s) should consolidate significant results, provide credible interpretations, and draw linkages to relevant studies and literature. In addition, the researchers should note the limitations of the study and

suggest avenues for further research. There are three sections: Data Analysis, Conclusions, and Recommendations.

Supplemental Pages

- **Appendices:** Contains material that is too complex for the main report, including long mathematical derivations or computations, elaborate technical drawings, and raw data tables. The content of the essay should be summarized and correctly cited throughout. If many appendices are provided, they should be called A, B, etc. (For example, A-Table S1 has a title, but B-Figure S1 has a title).
- **Funding:** If this section applies, list funding sources in a consistent manner to ensure compliance with the funder's requirements:

Funding: This work was supported by the National Institutes of Health [grant numbers xxxx, yyyy]; the Department of Science and Technology, Manila, Philippines [grant number zzzz]; and the Commission in Higher Education [grant number aaaa].

If no funding has been provided for the research, include the following sentence:

This research did not receive any specific grant from funding agencies in the public, commercial, or not-for-profit sectors.

- **Acknowledgments:** The acknowledgements should be at the end of the article, just after the discussion section. Those who contributed to the study should be credited here (e.g., providing language help, writing assistance or proofreading the article, etc.). This section should include acknowledgement of university funding for writers linked with Universidad de Manila.
- **Conflict of Interest:** Personal conflicts of interest that might influence the interpretation or analysis of published findings must be disclosed. In the absence of a conflict of interest, indicate "The authors declare that there is no conflict of interest." In addition, the participation of any financial sponsors in the study's conception, data collection, analysis, interpretation, article authoring, and decision to publish must be mentioned. If no role was played, state, "The sponsors did not participate in the study's design, data collection, analysis, or interpretation, manuscript preparation, or decision to publish the results."
- **Ethical Statement:** When researchers publish research involving human participants, they must indicate that the work adheres to the guidelines outlined in the 1975 Helsinki Declaration. Prior to participation, all individuals gave informed permission for inclusion in the research, and the study conformed to the Helsinki Declaration.

- **References:** All material, methodologies, statistics, diagrams, and maps must be cited according to the APA 7th Edition guidelines, regardless of where they were acquired or how they were derived.

Editorial Procedures and Peer-Review

Initial Check and Review

The Managing Editor will evaluate all manuscripts submitted to the Editorial Board to ensure that they are properly prepared and comply to the journal's ethical standards. Manuscripts that do not comply to the journal's ideals or satisfy its standards will be rejected prior to peer review. Manuscripts that are not correctly formatted will be returned to the authors for modification and resubmission. After evaluation, the Managing Editor will confer with the journal's Editor-in-Chief to determine whether the submission comes within the publication's scope. There will be no appraisal of the work's potential effect at this time. At this stage, the Chief Editor will check all rejection decisions.

Peer-Review

The paper will be submitted to a double-blind peer assessment by three specialists, with the authors' names disguised from the reviewers. Faculty members from the University and other institutions, industry experts, and members of the journal's Editorial Board will serve as reviewers. In the past five years, reviewers should not have engaged on any scientific initiatives with any of the co-authors. They should not be employed by or linked with the co-authors' department or university.

Editorial Decision and Revision

Following the peer-review process, the managing editor will communicate the editor-in-decision chief's to the researchers as follows:

- **Accept with Minor Revisions:** After minor modifications in response to the reviewer's recommendations, the article is authorized in principle. The authors have ten (10) days to make minor edits.
- **Reconsider after Major Revisions:** The acceptance of the paper would be dependent to the author/s implementing revisions. If the author is unable to alter a piece of the reviewer's remarks, he or she must respond in detail or provide a rebuttal. There is a limit of one round of significant changes. The revised work must be resubmitted within twenty working days, and it will be returned to the reviewer for further comments.

- **Reject and Encourage Resubmission:** If more analysis or experiments are necessary to support the study's results, the article will be rejected. Following completion of the further analysis, the authors will be asked to resubmit the work.
- **Reject:** The article has several errors and/or contributes nothing meaningful to the field. There will be no invitation to resubmit to the journal.

All reviewer comments must be handled in a table including the remark, the author's reaction or action, and the page where the criticism was made. When writers disagree with a reviewer, they must express their disagreement clearly and concisely. Article rejection appeals must be submitted in writing with grounds.

Publication

After approval, the work will be subjected to copyediting and author proofreading, final edits, pagination verification, and publishing in both the online and print versions of the journal.

Publication Ethics

The editors of the journal apply a rigorous peer-review procedure and adhere to strong ethical principles and standards to guarantee that only high-quality research papers are published. Plagiarism, falsification, fabrication, unethical co-authorship practices, and other forms of research misconduct are taken very seriously by the editors of The Professionals. In certain instances, guidelines for a zero-tolerance policy are provided.

Researchers who wish to publish their articles or reviews in The Professionals should abide by the following:

- Any information in the paper that could be interpreted as indicating a potential conflict of interest for the authors must be disclosed.
- The authors must be truthful in their description of the research findings and provide an objective analysis and interpretation of the study's major findings.
- The data and methods used in the study must be described in sufficient detail in the publication to allow for replication by other researchers.
- It is not permitted to submit articles to multiple journals at the same time.

- It is not acceptable to republish anything that is not new or has been published in another language.
- If the authors discover errors or inconsistencies after their manuscript has been published, they must immediately notify the journal editors to take necessary action.
 - An erratum must be published if serious errors could jeopardize the authors' work or reputation.
 - If the findings are revealed to be incorrect, the authors must sign a retraction describing the error and how it affected the manuscript and the study's conclusions.
- Manuscripts submitted for publication in the journal should not include previously published content. If the researcher desires to reprint previously published statistics or pictures under the Creative Commons-BY license, authorization from the copyright holder is required.
- Plagiarism, fabrication, falsification of data, image manipulation, and other forms of misconduct in research are not tolerated.
 - Plagiarism refers to the act of representing as one's original work the creative works of another, without appropriate acknowledgment of the author or source, even the researcher's work (The University of Melbourne, n.d.).
 - If any scientific misconduct is uncovered throughout the peer-review process, the manuscript will be rejected.
 - If any scientific misconduct is discovered after the manuscript has been published, the editorial board may issue a correction or retract the paper.
- Any published paper containing complaints of research misconduct will be investigated by the editors. If evidence of misconduct is found, the article will be edited or retracted as necessary. When contributing to The Professionals, writers must adhere to ethical publishing standards.

Citation Policy

When appropriate, writers should verify that material obtained from other sources is properly cited and get permission from the original authors.

Self-citation of one's own work should be avoided at all costs. Similarly, writers should not cite their own, their friends', or their peers' articles first.

Original quotes from the writings of other academics must be surrounded in quotation marks and accompanied by the proper citations.

Errata and Corrigenda

The editor organizes and oversees the editorial review procedure, which applies to all published article material. If writers desire to add to their accepted piece after acceptance, they must seek the editor's evaluation of the additional material.

The term erratum refers to the rectification of mistakes produced by the reviewers and editors. At the proof stage, any changes made by the editors are marked to the author, and any mistakes should ideally be spotted by the author and remedied by the editors before to publishing.

A corrigendum is a correction that the author desires to submit after the paper has been accepted. The effect of the alteration will be determined by the editor of The Professionals, who will then select the proper line of action. The Professionals will only provide a correction to a published piece after getting the editor's permission and instructions.

Article Sharing

Authors who publish in The Professionals have many options for disseminating their findings. Researchers with access to publications may also share. Depending on the version of the article the author chooses to distribute, there are a few easy rules to follow. Authors are permitted to distribute their preprint anywhere and at any time. They may instantly distribute their approved manuscript on their non-commercial personal website or blog. The author may share the Published Journal Article (PJA) with students or colleagues for their own use. The Professionals endorse the voluntary norms established for article sharing on academic collaborative networks (STM Voluntary Principles, 2015).

Institutional Repository

All papers published in The Professionals will be stored in the institutional repository and database of the university.

Copyright and Licensing

All writings published in The Professionals are the intellectual property of their respective writers. The Creative Commons CC BY 4.0 license lets anybody to freely download and read the content. In addition, the article may be reused and referenced so long as the

original publication is credited. These rules allow for the widest possible usage and promotion of the work, while appropriately recognizing its authors.

Data Privacy and Anti-Piracy

All articles published in the journal must conform with the rules, guidelines, and provisions of Data Privacy and Anti-Piracy laws.

References:

Author Information. The Lancet. <https://www.thelancet.com/preparing-your-manuscript>

Guide for Authors (2020). Cambridge Journal of Education. University of Cambridge, Faculty of Education. Taylor & Francis. <https://www.tandfonline.com/page/terms-and-conditions>

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Guide for Authors (2020). Teacher and Teaching Education. An international journal of research and studies. www.elsevier.com/locate/tate

Instructions for Authors. (n.d.). MDPI. <https://www.mdpi.com/journal/publications/instructions?cv=1>.

The University of Melbourne. (nd). Office of Research Ethics and Integrity Terms. <http://orei.unimelb.edu.au/content/fabrication-falsification-plagiarism>

Voluntary principles for article sharing on scholarly collaboration networks https://www.stmassoc.org/2015_06_08_Voluntary_principles_for_article_sharing_on_scholarly_collaboration_networks.pdf

APPENDICES

The Effect of Corporate Governance

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XXXXXXX

Peter P. Cruz*, Fatima M. Mallari, Mario C. Estevez and Michael N. Dela Paz

Department of Management, College of Business Administration,
Universidad De Manila, 100 Mehan Garden, Manila, Philippines

E-mail addresses:

- pdclacruz@udm.edu.ph (Peter P. Cruz *)
- fatimamallari@udm.edu.ph (Fatima M. Mallari)
- marioestevez@udm.edu.ph (Mario C. Estevez)
- michaeldelapaz@udm.edu.ph (Michael N. Dela Paz)

*Corresponding author

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2. Bold
3.13 font size

Commented [A3]: 12 font size

Commented [A4]: Font size 12,
Affiliation italicized

Commented [A5]: 1. List of authors' emails – the sequence
MUST same as authorship sequence
2. Full name
3. * Corresponding author

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ABSTRACT

The abstract should be self-contained, which means it should not contain any citations. Consider it your article's advertisement. The abstract should explain what you did and highlight the key findings for the prospective reader. Use of technical jargon and uncommon abbreviations should be avoided. You must be precise, succinct, clear, and specific. Use words that accurately reflect the meaning. The abstract should be precise and honest. Please adhere to the word limit (250-300). Keywords serve as the labels for your manuscript and are essential for proper indexing and searching. As a result, the keywords should represent the article's content and highlights. Use only abbreviations that are well-known in the field (10pt).

Keywords: Corporate governance, financial performance, innovation

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1. Maximum 300 words
2. 10 font size
3. In one paragraph
4. Content MUST include – objective of the research, methodology, result and implication/conclusion

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2. Alphabetical order

Authors should state the objectives of the work at the end of the introduction section. Authors should provide an adequate background and a very brief literature survey prior to the objective in order to record the existing solutions/methods, to show which is the best of previous researches, to show the main limitation of previous researches, and to show what you hope to achieve (to solve the limitation), and to show the scientific merit or novelties of the paper. xx xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx. Chen et al. (2014) stated that xxxxxxxxxxxxxxxxxxxx.

LITERATURE REVIEW

RESEARCH METHODOLOGY

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RESULTS AND DISCUSSIONS

The results should be clear and concise. Rather than providing data in great detail, the results should summarize (scientific) findings. Please highlight any differences between your results or findings and previous research published by other researchers. Tables are sequentially numbered, with the table title and number displayed above the table. Tables should be left align in a column OR on a page.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX. The result of the reliability test is shown in Table 1.

Table 1

Reliability test analysis

Variable	Alpha	Decision
AAA	0.003	Reliable
BBB	0.004	Reliable
CCC	0.005	Reliable
DDD	0.006	Reliable
EEE	0.007	Reliable

*Source: Rahmah et al.(2016)

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 XXXXXXXXXXXXXXX. The results for path coefficient shown in Figure 1.

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 2. Provide table in edited version/Ms Word file
 3. Source of the table – if applicable

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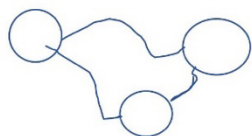


Figure 1. Path coefficients and significance (Rahmah et al., 2016)

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 2. Clear & high resolution
 3. Group ALL items/elements in the figure as one image (if applicable)
 4. Source of the figure – if applicable

CONCLUSIONS

Conclusions should answer the objectives of research. Tells how your work advances the field from the present state of knowledge. Without clear Conclusions, reviewers and readers will find it difficult to judge the work, and whether or not it merits publication in the proceeding.

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ACKNOWLEDGEMENT

The information presented in the acknowledgment section of a research paper should be kept brief. It should only include people who are directly involved with the project. To put it another way, one should not think about thanking one's parents for their moral and financial support.

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REFERENCES

Commented [A20]: 1. Follow APA reference style (7th Edition)
 2. Please make sure all cited sources are written in the references list (both must be tally).
 3. Alphabetical order
 4. Complete information (as in APA reference style (7th Edition) - Journal, Retrieved from website, Books, Translate in English (if the title is not in English) and etc
 5. Maximum of 80 references

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