



Republic of the Philippines
City of Manila



UNIVERSIDAD DE MANILA

ADMINISTRATIVE ORDER No. 10 Series of 2022

Date: June 30, 2022

Universidad De Manila Life-Long Learning Policy

Purpose

In recognition of the essential role that lifelong learning plays in personal, professional, and societal growth, Universidad De Manila is committed to fostering an inclusive environment that provides accessible, high-quality learning opportunities for all individuals. This Life-Long Learning Policy seeks to ensure that all members of our community, including students, alumni, faculty, staff, and the wider public, can engage in continuous learning activities, free from barriers related to ethnicity, religion, disability, immigration status, or gender.

Policy Statement

Universidad De Manila upholds the right of every individual to have equitable access to learning resources, professional development, and educational opportunities that support life-long learning. We are dedicated to creating a learning ecosystem that:

- Promotes inclusive access to learning activities across all levels, fields, and interests.
- Supports personal growth and skill enhancement for professional advancement.
- Adapts to the evolving educational needs of diverse populations, ensuring relevance and accessibility in a globalized society.

Scope

This policy applies to all educational programs, workshops, seminars, online courses, certification programs, research opportunities, and any other activities classified as life-long learning initiatives offered or supported by Universidad De Manila. It encompasses both on-campus and online modalities to accommodate various learning preferences and needs.

Policy Objectives

1. **Inclusivity and Non-Discrimination.** Universidad De Manila will provide life-long learning opportunities without discrimination based on ethnicity, religion, disability, immigration status, gender, or other personal characteristics. This commitment to equity ensures that every individual can pursue knowledge, skills, and competencies that contribute to their holistic development.
2. **Accessibility and Adaptability.** The university is committed to ensuring that all life-long learning activities are accessible to people with varying abilities and learning needs. Courses and programs will be made available in formats that cater to those with disabilities, including, where possible, physical accessibility on campus and the provision of digital and assistive technologies.

Uplifting lives through quality education.

One Mehan Gardens, Manila, Philippines 1000

@udmanila | admin@udm.edu.ph | www.udm.edu.ph





Republic of the Philippines
City of Manila



UNIVERSIDAD DE MANILA

3. **Affordability and Financial Support.** To address financial barriers, Universidad De Manila will explore options for subsidies, grants, and scholarships for participants in life-long learning activities. Special consideration will be given to those from marginalized or economically disadvantaged backgrounds.
4. **Flexible Learning Pathways.** Recognizing the unique schedules and responsibilities of adult learners, the university will develop flexible learning pathways, such as part-time and modular learning options, to enable learners to engage with education at their own pace and on their own terms.
5. **Community Engagement and Social Relevance.** Universidad De Manila will collaborate with community organizations, local industries, and government bodies to ensure that life-long learning programs are aligned with social and economic needs. Programs will be designed to enhance local knowledge and address pressing community issues, providing learners with relevant skills for personal and community advancement.

Implementation and Support Mechanisms

1. **Life-Long Learning Center.** A dedicated center will be established to oversee life-long learning initiatives, assess the needs of diverse learners, and ensure the continuous improvement of program offerings in response to emerging trends and societal needs.
2. **Support Services.** The university will provide counseling, career guidance, and mentoring services tailored to life-long learners. Additionally, resources such as libraries, digital archives, and learning platforms will be made accessible to support independent and continuous learning.
3. **Regular Monitoring and Evaluation.** The effectiveness and inclusivity of life-long learning initiatives will be regularly monitored and evaluated. Feedback from participants and stakeholders will be collected to enhance program relevance and inclusivity.
4. **Outreach and Awareness Programs.** Universidad De Manila will conduct regular outreach efforts to raise awareness of life-long learning opportunities and encourage participation from underserved and underrepresented groups.

Compliance and Review

This policy aligns with the university's mission to advance education and social responsibility. All departments and staff are expected to actively support and adhere to this policy. Regular reviews will be conducted to ensure that life-long learning activities remain inclusive, equitable, and relevant to the needs of our community.

Universidad De Manila is committed to empowering individuals to pursue knowledge and skills throughout their lives. Through this policy, we affirm our dedication to providing accessible, equitable, and transformative learning opportunities that meet the diverse needs of all members of society.

Ma. Felma Carlos-Tria, ED. D.
President

